Minutes of the November 2014 Faculty Council Meeting  
Tuesday, November 4, 2014, 5 PM  
Hugh Hill Conference Room

Officers Present:
President – Nancy Hardt  
Past President – David Quillen  
President Elect – Laurence Solberg  
Secretary – Jean Cibula

Officers Absent:
Vice President – Alice Rhoton-Vlasak  
Treasurer – Frank Bova

Department Representatives Present:
Thomas Buford – Aging & Geriatric Research  
Alexander Ishov – Anatomy (for Maria Zajac-Kaye)  
Sonia Mehta – Anesthesiology  
Arlene Naranjo – Biostatistics  
David Quillen – CHFM  
John Hiemenz – Medicine  
Peggy Wallace – Molecular Genetics & Microbiology  
Gregory Murad – Neurological Surgery  
Diego Rincon-Limas – Neurology  
QiuHong Li – Ophthalmology  
Kevin Raisch – Otolaryngology  
Elizabeth Brownlee – PA School  
Larry Fowler – Pathology  
Byron Petersen – Pediatrics  
Peter Sayeski – Physiology  
James Byrd – Psychiatry  
Judith Lightsey – Radiation Oncology

Department Representatives Absent:
Thomas Yang – Biochemistry & Molecular Biology  
Ann Church – Dermatology  
Thomas Payton – Emergency Medicine  
Robert Cook – Epidemiology  
Stephanie Staras – Health Outcomes & Policy  
Jada Lewis – Neuroscience  
Emily Weber LeBrun – Obstetrics & Gynecology  
Robert Matthias – Orthopaedics & Rehabilitation  
Brian Law – Pharmacology & Therapeutics  
Suzanne Mastin – Radiology  
Kfir Ben-David – Surgery  
Vincent Bird – Urology

Invited Guests:
None

Minutes:

1. President Nancy Hardt called the meeting to order at 5:00PM; the October minutes were approved.
   a. Dr. Laurence Solberg discussed final changes to language in the College of Medicine Promotion and Tenure Guidelines regarding the probationary period. A draft had been distributed and discussed with the FC Executive Board before the meeting. After discussion, it was decided to add “The Senior Associate Dean will provide feedback to the Department Chair or designee who will provide feedback directly to the faculty member after the interim tenure reviews”. A motion was made, seconded and passed unanimously to approve the proposed changes to the COM promotion and tenure guidelines with the discussed modification.
   b. Dr. David Quillen discussed the new tenure and promotion oversight/governance committee. Dr. Limacher has approved the concept. The next step is for the FC officers to discuss the draft document with Dean Good at the Dean’s luncheon. A motion was made, seconded, and approved unanimously to discuss the draft with the Dean and then take the document to the COM Executive Committee.
   c. Dr. Nancy Hardt began the discussion of the Senior Associate Dean Evaluation process. Two drafts have been presented; after discussion it was decided to use the four question document adapted from the UF Leadership Competency Model. A box will be added for not applicable or no knowledge. The Senior Associate Dean Evaluation document is a first attempt and can be modified after the FC receives response. A motion was made, seconded, and passed unanimously to approve the Senior Associate Dean Evaluation documents with the discussed modification. Dr. Jean Cibula will edit the documents. The next steps are to present the evaluation documents to Dean Good at the Dean’s Luncheon and then present the draft to the COM Executive Committee.

2. EFAC Report by Larry Fowler, M.D.
   a. Dr. Fowler had the EFAC reports emailed to all FC members two weeks ago. He will continue to send out the reports in advance of all future meetings. FC members can be prepared to ask him any questions they may have regarding the reports at the meetings, but no formal presentation will be given unless there are specific issues to discuss.
3. This will be the last meeting with Dr. Hardt as President. An election must be held for a new President-Elect. Dr. Solberg asked members to begin thinking about faculty to nominate for this position.

4. Dr. Nancy Hardt adjourned the meeting at 5:50 PM.

The next Faculty Council meeting will be held Tuesday December 2, 2014 @ 5PM in the Hugh Hill Conference Room.

Minutes recorded by Debbie Hodge, Administrative Assistant and edited by Dr. Jean Cibula.